

**MINUTES OF THE REGULAR MEETING  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
JANUARY 12, 2022**

**Convene Closed Session**

Board President Tracy-Proulx called this Closed Session Meeting to order at 5:00 p.m.

**Public Comments for Closed Session Agenda Items**

None

**Convene Open Session**

Board President Tracy-Proulx called this Regular Meeting Open Session to order at 6:30 p.m.

**Attendance at Meeting**

Sheila Coonerty	John Owen	Cindy Ranii
Patricia Threet	Deb Tracy-Proulx	Claudia Vestal

Student Board Representative Destiny Silva

Student Board Representative Laura Wang

Absent: Board Representative Jeremy Shonick

Kris Munro, Superintendent

Dorothy Coito, Assistant Superintendent, Educational Services

Jim Monreal, Assistant Superintendent, Business Services

Molly Parks, Assistant Superintendent, Human Resources

Members of the Audience

**Welcome and Format**

Board President Tracy-Proulx welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**3.2. Agenda Changes, Additions, or Deletions & Announcements**

Item 8.5.4.5. New Business: SCCS/GSCFT Tentative Agreement was pulled from the agenda and will be brought back at a later meeting date.

**PUBLIC COMMENTS**

City Council Member Renee Golder presented a mayoral proclamation, recognizing and honoring Director Amy Hedrick-Farr and the Santa Cruz City Schools Food Service Team for their service to students and families throughout the COVID-19 pandemic.

**SUPERINTENDENT'S REPORT**

### **Superintendent's Report**

Superintendent Munro began her report by providing an update on Santa Cruz County's current COVID data. She thanked Assistant Superintendent Monreal, Director Miller, and the entire facilities team who worked during the second week of winter break to ensure that home antigen tests could be distributed to families. She also thanked the County Office of Education for sending a bus to Sacramento to make sure Santa Cruz County school districts had testing kits before the first day back at school. Superintendent Munro shared the new CDC guidance on masking as well as the CDPH's adopted 5-day isolation protocol for students. Staff are prioritizing keeping schools open, safe, and healthy. Meetings and open houses have shifted temporarily to Zoom. Superintendent Munro shared data that showed the impact of the Omicron variant on the community.

January 4 was the District-wide Professional Development day, led by school leaders, teacher leaders, and educational partners. This day allowed time for collaboration to continue the curriculum and assessment work. Staff continue to hire classified staff. Superintendent Munro thanked the unions for their work in negotiations and reaching a tentative agreement, which will be brought to the board at an upcoming meeting. Staff are looking at enrollment projections for the next school year, as this influences staffing projections. To date, the finance team has submitted 12 different reports related to COVID funds. County Superintendents met with Assemblyman Stone to talk about funding needs, enrollment, and ADA during the pandemic. District leaders are lobbying for funding based on enrollment rather than attendance. Finally, Superintendent Munro concluded her report by holding a moment of silence for Tina McGlashen, a teacher at Westlake Elementary who unexpectedly passed away over the winter break.

### **Student's Report**

Student Board Representative Laura Wang thanked the District for providing antigen tests to help facilitate a safe return to school. Santa Cruz High School has many events on the horizon including Back to School Night, Winter Rally, and an outdoor Winter Formal at Coconut Grove. Students are reconnecting with academics as they have all new classes this semester. Applications for Santa Cruz High's Alumni Scholarship is due February 1. Construction will be wrapping up in time for the Red & White fair, which is an opportunity to welcome the incoming Freshman class. Ms. Wang expressed her gratitude and appreciation for all the modifications and improvements that have been made on campus.

Student Board Representative Destiny Silva shared preparations for Winter Formal are underway, including ticket sales. The Mock Trial team has their first scrimmage at the end of the month and the Pirate Theatre is holding auditions for the Spring Musical, which will be a joint production between Harbor High and Soquel High. Harbor High film students were admitted to Clash of the Titans, a global film program in which students are challenged to produce a film in 48 hours.

## **BOARD MEMBERS' REPORTS**

### **Board Members' Reports**

Trustee Vestal commended the District and Chief of Communications, Sam Rolens, for the weekly video updates, stating that they are always clear, with essential information.

Trustee Threet did not have a report to share.

Trustee Ranii thanked staff, students and families for their resilience, creativity and dedication for education for the last few years.

Trustee Owen did not have a report to share

Trustee Coonerty acknowledged Dennis McGinnley, former Costanoa staff member, who passed away last week. Trustee Coonerty honored and acknowledged his services to students and schools.

### **Board President's Report**

Board President Tracy-Proulx thanked Cabinet, staff, and site administration for the effort to pass out testing kits to school communities.

### **APPROVAL OF MINUTES**

None.

### **GENERAL PUBLIC BUSINESS**

#### **Consent Agenda**

8.1.1.1. Second Quarter Williams Report, 8.1.1.2. Out of State Conference Request, 8.1.2.1. Purchase Orders, Bids, & Quotes, 8.1.2.2. Warrant Register, 8.1.2.3. Budget Transfers, 8.1.2.4. Bond Projects Notice of Completion, 8.1.2.5. Disposition of Surplus Property, 8.1.3.1. Personnel Actions—Certificated, 8.1.3.2. Personnel Actions—Classified, 8.2.1.1. Consultant Services Agreement: Monterey Bay Area Math Project, 8.2.2.1. Development Group Inc.: Proposal: Security Cameras, 8.3.1 Anaya Construction: Change Order 1: Santa Cruz High School Temporary Housing, 8.3.2. California Premier Restoration: Proposal: Santa Cruz High School Temporary Housing Dry Rot Repair, 8.3.3. Dilbeck & Sons, Inc.: Contract: DeLaveaga Elementary School Kindergarten Window Assembly, 8.3.4. Dilbeck & Sons, Inc.: Proposal: District Office Automatic Door Operators

Trustee Coonerty motioned to approve the consent agenda. Trustee Vestal seconded the motion.

The motion was passed by the following roll call vote:

#### **Roll Call Vote:**

Coonerty – Yes	Owen – Yes	Ranii – Yes	
Shonick – Absent	Threet – Yes	Tracy-Proulx – Yes	Vestal – Yes

### **Closed Session Items**

#### **Report of Actions Taken in Closed Session**

Vice President Owen reported the following actions during closed session:

1. Ms. Coito shared information with the Board on a Final Settlement Agreement.
2. Mr. Monreal provided an update to the Board about Conference with Legal Counsel Regarding Anticipated Litigation.
3. Mr. Monreal shared information with the Board regarding Liability Claims.
4. Ms. Parks shared information with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
5. Ms. Parks did not have information to share regarding Public Employee Discipline/Dismissal/Release/Complaints.
6. Ms. Parks provided an update and received direction from the board regarding SCCCE negotiations.
7. Ms. Parks provided an update and received direction from the board regarding GSCFT negotiations.
8. The Board reviewed the Superintendent's 2021-22 Goals.

## **ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

### **8.5.1.1. New Business: Redistricting: First and/or Final Reading for Trustee Area Maps**

Superintendent Munro introduced Demographer Doug Johnson of National Demographics Corporation. At the regular Board meeting on October 20, 2021, Mr. Johnson shared 2021 Census data with the Board and its impact on the Trustee Areas. Mr. Johnson returned to share new proposed maps based on Census data and input received at the October meeting. Four proposed maps were shared with the Board. Trustees asked questions and had discussion.

Trustee Ranii motioned to adopt the map Realignment 1. Trustee Threet seconded the motion.

MSP(Ranii/Threet) 6-0, the Board of Education adopted the Realignment 1 as the new map for Trustee Areas.

### **8.5.2.1. Staff Report: Transitional Kindergarten Expansion Update**

Assistant Superintendent Coito presented the District's Transitional Kindergarten Expansion Update. In 2010, the Kinder Readiness Act created Transitional Kindergarten (TK) in California. TK is intended to provide extra time and developmentally appropriate curriculum to prepare children for kindergarten. The instruction aligns with the California Preschool Learning Foundations. Currently, SCCS serves 31 Transitional Kindergarten students. In 2021, Assembly Bill 130 was passed which expands TK beginning in 2022-23, achieving universal TK by 2025-26. This effort will include a phased implementation by increasing the birthday eligibility with two months added per year. Assistant Superintendent Coito discussed planning considerations including budget, staffing and facilities. Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board at this time.

### **8.5.3.1. New Business: District Audit**

Assistant Superintendent Monreal introduced Jeff Jenson from Crowe LLP to present the 2020-21 external financial audit for the district through June 30, 2021. The District is required to have an independent financial audit performed annually in accordance with standards established for K-12 schools by the State Controlled. The audit report showed the District had zero findings for the 2020-21 fiscal year. The District is required to have an independent financial audit performed annually in accordance with audit standards established for K-12 schools by the State Controller. Jeff Jenson, a representative from Crowe Horwath, presented an analysis of the annual District audit. Trustees asked questions and had discussion.

MSP(Ranii/Vestal) 6-0, the Board of Education approved the District Audit for the 2020-21 fiscal year ending June 30, 2021.

### **8.5.3.2. New Business: Bond Measures A & B Audit**

Assistant Superintendent Monreal introduced the Bond Measures A & B Audit. Under Article XIII A of the California Constitution requires school districts that have passed general obligation bonds under the provision of Proposition 39 to conduct an annual performance audit to ensure that the funds have been expended only on the specific projects approved by the voters and specified by the Board of Education. Jeff Jenson, a representative from Crowe Horwath, presented an analysis of the Bond Measures A & B audit.

MSP(Owen/Ranii) 6-0, the Board of Education approved the 2020-21 Bond Measure A and Measure B Financial Statements and Performance Audits.

**8.5.3.3. New Business: Resolution 21-21-22 Authorization of Tax-Exempt Equipment Lease**

Assistant Superintendent Monreal presented Resolution 21-21-22, which will allow the District to finance the Climatec solar and HVAC project over a ten year period through an equipment lease. An equipment lease is secured by the equipment being purchased and installed rather than secured by a school site as is done in a certificate of participation financing. An equipment lease is a much less complex financing than a certificate of participation financing which results in streamlined legal documents and lower issuance costs. To select a lender for the equipment lease, the district's financial advisor and placement agent conducted a request for proposal process. Seven banks submitted proposals with interest rates ranging from 1.548% to 2.10%. Bank of America submitted the bid with the lowest interest rates and further agreed to match the more favorable repayment terms of the bank that submitted the next lowest interest rate. During years 1-5, the financing may be prepaid with a penalty of 2% of the outstanding principal balance. After year five, there is no prepayment penalty. Trustees asked questions and had discussion.

MSP(Ranii/Coonerty) 6-0, the Board of Education approved Resolution 21-21-22.

**8.5.4.1. PUBLIC HEARING: New Personnel Commissioner**

Education Code 45245 specifies the responsibility for appointing Personnel Commissioners. One commission is appointed by the bargaining unit of the classified employees, one is appointed by the governing board and the third is appointed jointly by the other two members. The current personnel commissioner's term has ended, resulting in a need to appoint a new Personnel Commissioner. Public will have the opportunity to give input on the recommended Personnel Commissioner, prior to appointment by the Governing Board. Board President Tracy-Proulx opened the public hearing for public comment.

Open: 8:21 p.m.

Public Comment: None.

Close: 8:21 p.m.

**8.5.4.2. New Business: New Personnel Commissioner**

Education Code 45245 specifies the responsibility for appointing Personnel Commissioners. One commission is appointed by the bargaining unit of the classified employees, one is appointed by the governing board and the third is appointed jointly by the other two members. Assistant Superintendent Parks thanked Pam Hernandez for her service on the Personnel Commission, and recommended Carol McKee as the new board appointed personnel commissioner to serve a two-year term.

MSP(Vestal/Owen) 6-0, the Board of Education approved Carol McKee as the new Board Appointed Personnel Commissioner.

**8.5.4.3. New Business: Annual Resolution 17-21-22: Determination of K-12 District Needs**

Assistant Superintendent Parks brought forward Annual Resolution 17-21-22 which determines District needs to retain services of certificated employees in the 2022-2023 school year,

regardless of seniority, who possess qualifications needed for certain programs. Ms. Parks recommended approval of Resolution 17-21-22.

MSP(Ranii/Coonerty) 6-0, the Board of Education approved Annual Resolution 17-21-22: Determination of K-12 District Needs.

**8.5.4.4. New Business: Annual Resolution 18-21-22: Tie-Breaker Criteria**

Assistant Superintendent Parks brought forward Annual Resolution 18-21-22 for Tie Breaker Criteria that determines District needs if it becomes necessary to establish seniority of employees who first rendered paid service to the District on the same date. The criteria identified in the resolution will be used to break ties for the employees with the same first date of paid service. Ms. Parks recommended approval of Resolution 18-21-22.

MSP(Ranii/Owen) 6-0, the Board of Education approved Annual Resolution 18-21-22: Tie Breaker Criteria.

**8.5.5.1. New Business: Resolution 19-21-22: Proclaiming Black History Month**

Superintendent Munro brought forward Resolution 19-21-22. This resolution proclaims February as Black History Month. Santa Cruz City Schools recognizes the important contributions of local, State, and National Black Americans to the history of the United States, by promoting social justice, enhancing health and well-being, and building a sense of community for Black Americans.

MSP(Threet/Vestal) 6-0, the Board of Education adopted Resolution 19-21-22: Proclaiming Black History Month.

**8.5.5.2. New Business: Resolution 20-21-22: AB 361**

Superintendent Munro presented Resolution 20-21-22 to authorize continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953. Consistent with Government Code section 54953, December 15, 2021, Santa Cruz City Schools Board of Education took action to continue virtual meetings, finding that meeting in person would present imminent risks to the health or safety of attendees. Trustees discussed Assembly Bill 361 and considered if the current circumstances met the requirements for the Board to continue conducting meetings remotely.

Trustee Owen motioned to continue conducting Board meetings remotely, and revisit in 30 days as required. Trustee Vestal seconded the motion.

MSP(Owen/Vestal) 5-1, the Board of Education approved Resolution 20-21-22 Assembly Bill 361.

**8.5.5.3. Board Policies: Second and/or Final Reading for CSBA Revisions & Updates**

Policies are submitted through the GAMUT online board policy book updating processing, which uses CSBA recommendations for review and change approximately six times per year in participating districts. These recommendations reflect recent changes in education code and/or case law. The policies have been reviewed by staff to ensure that any required customization for Santa Cruz City Schools.

Trustee Coonerty motion to approve the CSBA Policy Revisions & Updates. Trustee Ranii seconded the motion.

MSP(Coonerty/Ranii) 6-0, the Board of Education approved the CSBA Policy Revisions & Updates.

**8.5.4.2. Potential Items for Futures Agenda**

None.

**9. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Tracy-Proulx adjourned this Regular Meeting at 8:38 p.m.

**Board Meeting Schedule Information**

1. The Regular Meeting on January 12, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Study Session on January 19, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Regular Meeting on February 9, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
4. The Regular Meeting on February 23, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
5. The Regular Meeting on March 9, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
6. The Regular Meeting on March 23, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
7. The Regular Meeting on April 13, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
8. The Study Session on April 27, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
9. The Regular Meeting on May 4, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
10. The Study Session on May 18, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
11. The Regular Meeting on June 1, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
12. The Regular Meeting on June 15, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

\*For more details about this meeting, please visit our district website and listen to the meeting recording:

[http://sccs.net/board\\_of\\_education](http://sccs.net/board_of_education)

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Deb Tracy-Proulx, President  
Board of Education